



Carbon Reduction Plan

PPN 06/21 Aligned | Baseline Year: 2026

Published in compliance with the Technical Standard for Carbon Reduction Plans (WPPN 006)

Document Reference	RSSL-POL-052
Version	v2.1
Issue Date	08 May 2026
Review Date	01 May 2027
Policy Owner	Kamran Shahid, Director
Status	Active — Published on www.rapportsecurity.com
Compliance Basis	PPN 06/21 / WPPN 006 Technical Standard
Covers	All UK operations of Rapport Security Services Ltd

1. Our Commitment to Net Zero

Rapport Security Services Ltd commits to achieving net zero greenhouse gas emissions across our UK operations by 2050. This Carbon Reduction Plan sets out our baseline emissions for the year 2026, the actions we have already taken to reduce our carbon footprint, our committed reduction targets, and our annual reporting commitment.

This plan is published on our company website at www.rapportsecurity.com/documents/ and is updated annually. It meets the requirements of PPN 06/21 and the Welsh Government's equivalent standard WPPN 006 for carbon reduction plans submitted in support of public sector procurement.

2. Company Overview

Company Name	Rapport Security Services Ltd
Company Number	12795715
Registered Address	Suite 2.8 Southgate Business Centre, Normanton Road, Derby DE23 6UQ
Website	www.rapportsecurity.com
Industry Sector	Security Services (SIC 80100)
Number of Employees	Fewer than 10 directly employed staff
Annual Turnover (2024/25)	Approximately £567,000 (annualised from management accounts)
Responsible Person	Kamran Shahid, Director

3. Baseline Emissions — Year 2026

The following emissions data represents Rapport Security Services Ltd's baseline year for carbon reporting purposes. All figures have been calculated using DESNZ/DEFRA 2024 conversion factors.

Scope 1 — Direct Emissions (Combustion)

Rapport Security Services Ltd does not operate a company vehicle fleet. All business travel is undertaken in director-owned personal vehicles, which are classified under Scope 3 (see below). The company has no gas, oil, or other on-site combustion sources.

Emission Source	Quantity	Unit	kg CO2e	tCO2e
Company vehicle fleet	0	Miles	0	0.000
Natural gas (office)	0	kWh	0	0.000
Other combustion	0	—	0	0.000
SCOPE 1 TOTAL	—	—	0	0.000

Scope 2 — Indirect Emissions (Purchased Energy)

Office electricity at Suite 2.8 Southgate Business Centre, Derby. Energy consumption is estimated based on a small serviced office (approximately 15–20m²), two workstations, and partial occupancy (approximately 25% of working days — 75% of management working remotely). Actual metered data will be obtained and used in the Year 2 update where separately metered.

Emission Source	Quantity	Unit	Conversion Factor	kg CO2e	tCO2e
Office electricity	728	kWh	0.20705 kg CO2e/kWh	150.73	0.151
SCOPE 2 TOTAL	728	kWh	—	150.73	0.151

Scope 3 — Value Chain Emissions (Selected Categories)

The following Scope 3 categories are material to Rapport Security Services Ltd's operations and are reported below. Categories not listed are not material to the company's activities.

Category 6 — Business Travel: Business travel is undertaken in director-owned personal vehicles. Both vehicles are Euro 6 compliant. Annual business mileage is approximately 15,000 miles per director (30,000 miles combined). DEFRA 2024 emission factors applied.

Emission Source	Vehicle Type	Business Miles	Conversion Factor	kg CO2e	tCO2e
Director 1 — business travel	Petrol car (Euro 6)	15,000 miles	0.27334 kg CO2e/mile	4,100.10	4.100
Director 2 — business travel	Diesel car (Euro 6)	15,000 miles	0.23998 kg CO2e/mile	3,599.70	3.600
SCOPE 3 CATEGORY 6 TOTAL	—	30,000 miles	—	7,699.80	7.700

Total Baseline Emissions — 2026

Scope	Description	tCO2e (2026 Baseline)
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Scope 1	Direct combustion — company operations	0.000
Scope 2	Purchased electricity — office	0.151
Scope 3	Business travel — director-owned vehicles	7.700
TOTAL	All scopes combined	7.851

Notes: Conversion factors sourced from DESNZ/DEFRA 2024 Greenhouse Gas Reporting: Conversion Factors. Scope 3 figures cover Category 6 (Business Travel) only. Other Scope 3 categories (purchased goods, waste, commuting) are not material at current operational scale and will be reviewed annually as the business grows.

4. Actions Already Taken

The following measures have been implemented and are operative as at the date of publication of this plan:

Action	Detail	Carbon Impact
Full digital operations	All workforce management, incident reporting, timesheet, and occurrence logging conducted via Parim — zero paper operations	Eliminates paper consumption and associated embodied carbon
Remote and hybrid working	75% of management working days are home-based, reducing commuting-related Scope 3 emissions	Reduces Director 1 and Director 2 commuting miles by approximately 75%
Euro 6 compliant vehicles	Both director vehicles used for business travel meet Euro 6 emissions standards — the lowest emission tier for internal combustion engine vehicles	Minimises Scope 3 Category 6 emissions relative to older vehicle standards
UK-based supply chain	All uniform, PPE, and operational suppliers are UK-based	Eliminates international freight Scope 3 emissions entirely
No international travel	No international flights or overseas business travel undertaken	Zero Scope 3 Category 6 international aviation emissions
Serviced office	Operations based in a modern serviced office building with shared building management and energy management	Minimises Scope 2 office energy consumption; building energy management handled by Southgate Business Centre

5. Committed Carbon Reduction Targets

The following targets are committed by Rapport Security Services Ltd. Progress against each target will be reported annually in the updated Carbon Reduction Plan published on the company website.

Target	Milestone Date	Baseline (2026)	Target	Action Required
Obtain actual office electricity data from building management	April 2027	Estimated 728 kWh	Confirmed metered figure	Request sub-metered data from Southgate Business Centre

Reduce Scope 3 business travel emissions by 10%	April 2028	7.700 tCO ₂ e	6.930 tCO ₂ e	Maintain hybrid working policy; consolidate supervisory visits; use rail where viable
Reduce Scope 3 business travel emissions by 25%	April 2030	7.700 tCO ₂ e	5.775 tCO ₂ e	Transition one director vehicle to hybrid or EV at next replacement cycle
Transition 50% of business travel to low-emission vehicles	April 2030	0% LEV (personal vehicles)	50% LEV	One director vehicle replaced with EV or plug-in hybrid at next replacement
Transition 100% of business travel to zero or low emission	April 2035	0% ZEV	100% ZEV or LEV	Both director vehicles transitioned to EV or plug-in hybrid
Net zero — all scopes	2050	7.851 tCO ₂ e	Net zero	Scope 1+2 already near-zero; Scope 3 reduced through vehicle transition and residual offset strategy

6. Annual Reporting Commitment

Rapport Security Services Ltd commits to publishing an updated Carbon Reduction Plan annually, each April, on the company website at www.rapportsecurity.com/documents/. Each update will include:

- Actual emissions data for the preceding year against the 2026 baseline
- Progress against the committed targets in Section 5
- Any new reduction measures implemented during the year
- Any material changes to the company's operations that affect emissions
- Updated conversion factors in line with the most recent DESNZ/DEFRA annual release

Where this plan is submitted in support of a public sector contract, Rapport Security Services Ltd will work transparently with the contracting authority to provide emissions data and support the authority's own carbon reduction objectives throughout the contract term.

7. Methodology & Data Sources

Reporting Standard	GHG Protocol Corporate Accounting and Reporting Standard
Conversion Factors	DESNZ/DEFRA 2024 Greenhouse Gas Reporting Conversion Factors
Electricity Factor Used	0.20705 kg CO ₂ e/kWh (UK grid, 2024)
Petrol Car Factor	0.27334 kg CO ₂ e/mile (average petrol car, 2024)
Diesel Car Factor	0.23998 kg CO ₂ e/mile (average diesel car, 2024)
Scope 1 Data Source	Company records — no company fleet
Scope 2 Data Source	Estimated consumption — serviced office, partial occupancy
Scope 3 Data Source	Director-estimated annual business mileage — 15,000 miles per director
Baseline Year	2026 (first reporting year)
Next Review	April 2027

Authorisation & Publication Statement

I confirm that this Carbon Reduction Plan is accurate, has been prepared in accordance with the PPN 06/21 and WPPN 006 technical standards, and is published on the Rapport Security Services Ltd website at www.rapportsecurity.com/documents/

This plan was published on 08 May 2026 and is valid for procurement purposes for 12 months from this date.

Signed:

Kamran Shahid
Director
Rapport Security Services Ltd
Company No: 12795715

Date:

08 May 2026

Published: www.rapportsecurity.com/documents/

RSSL-POL-052 | v2.1 | 08 May 2026 | Net Zero Target: 2045 | Total Baseline: 7.851 tCO₂e